






Meeting Room – Services & Price List

Ancoats Urban Village, 17 Redhill Street, Manchester M4 5BA

| Meeting room | Prices | | | Layout options | | | | |
|--------------|--------|--------------------|--------------------|---|---|---|--|---|
| | Hour | Half day (4 hours) | Full day (8 hours) |  |  |  |  |  |
| Kennedy | £20.00 | £70.00 | £140.00 | - | 6 | - | - | - |
| McConnell | £40.00 | £160.00 | £300.00 | - | 12 | - | - | - |

Note: all existing Avanta office clients receive 20% discount on these prices. The meeting room will be charged for the first hour, thereafter in 15 minute increments. All prices exclude VAT.



Auditorium



Cabaret



Classroom



Boardroom



Horse shoe

Day Delegate Rate £49.00 per person (minimum of 6 persons)

Included in this price are:

- Pastries on arrival
- 2 x servings of tea and coffee
- Biscuits
- Water
- Lunch for all delegates
- AV equipment

Beverages

| | |
|---|-------|
| Tea or filter coffee with biscuits (per serving per person) | £2.50 |
| Flask of tea/coffee for 10 people (per flask) | £7.50 |
| Still/sparkling water (per bottle) | £1.75 |

Cancellation Charges

| | |
|---------------------------------------|------|
| Between 24 - 48 business hours notice | 50% |
| Less than 24 business hours notice | 100% |

Internet Access

Free Wi-Fi access available in all of our meeting rooms and break areas. Should you require a fixed dedicated connection, please make the request when booking your meeting room.

Catering Options

Avanta Royal Mills is able to provide a full range of beverages, breakfasts, lunches and finger buffets for your event. All [catering](#) must be booked 48 hours in advance.

Meeting Room Equipment

Most meeting rooms include the following. However, if these items are essential to your meeting please specify when making your reservation.

- White boards with pens
- One flip chart
- Conference telephone
- Free Wi-Fi

Audio & Visual Equipment

There is a full range of other [equipment](#) for hire, as and when required, including the following:

| | Hour | Half day | Full day |
|---------------|------|----------|----------|
| Plasma Screen | FREE | FREE | FREE |
| LCD Projector | £15 | £15 | £15 |

(Please note all audio/visual equipment needs to be booked in advance)

We can now supply AV equipment if and when you need it, including laptops, video conferencing equipment, camcorders, PA sound equipment, role play equipment (TV/video combo, camcorder with tripod and mic) and much more. Contact the centre team for more information

Administrative Support

Centre staff are available to carry out a range of administrative support services which include:

- General word processing
- Binding and laminating (plus materials)
- Photocopying
- Document preparation

Please note, all administrative services are charged at £20 per hour (minimum 15 minutes) and must be booked in advance.

Binding

| | |
|---------------|--------------------|
| 1 - 20 pages | £1.50 per document |
| 21 - 40 pages | £2.00 per document |
| 41+ pages | £2.50 per document |

Laminating £1.50 per page



Location

Clients and guests are welcome to use Avanta Royal Mills car parking facilities. We have 9 visitor spaces and operate on a first come, first serve basis which is booked at Reception. Passes for visitors will be issued on the day and must be displayed in the vehicle.

Avanta Royal Mills

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